

# **Constitution of the Oldham County Youth Soccer Association**

## **Article I-Name**

The name of this organization shall be the Oldham County Youth Soccer Association, Inc (hereinafter referred to as OCYSA, Inc).

## **Article II-Purpose**

The purpose of this association shall be to promote, foster and perpetuate the game of soccer on the youth level in the territory designated as Oldham County in the State of Kentucky. This association shall exercise complete governmental control of said game except in those matters reserved by the Kentucky Youth Soccer Association and the United States Youth Soccer Association.

## **Article III-Territory**

Oldham County shall consist of all that certain territory defined by the legal boundaries of Oldham County, Kentucky.

## **Article IV-Headquarters**

The headquarters of this association shall be within its territorial boundaries as defined in Article III above, where all regular meetings shall be held. Local headquarters in said territory shall be determined from time to time by the voting members Board of Directors of this association (hereinafter referred to as the Board) or by such person or persons in whom the Board may vest such authority.

## **Article V-Colors**

The representative colors of this association shall be Gold, Green and Blue.

## **Article VI-Membership**

### **Section 1: Members**

Membership shall consist of any parents, coaches, referee, or board member who is properly registered with this association.

### **Section 2: Written Application**

Written Applications for player membership must be made by a parent or legal guardian and received prior to the deadline established by the Board for a given season. The application must be accompanied by payment of seasonal dues, which if membership is refused, shall be refunded.

### **Section 3: Qualifications and Acceptance**

The Board shall have final authority to determine the qualifications of, and to accept or reject, any applicant for membership in this association OCYSA.

### **Section 4: Annual Dues and Fees**

Seasonal fees for membership in this association shall be payable at the time of application. Every team or individual directly affiliated with this association shall pay bi-

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annual fees at a rate periodically determined by the Board. More than one player per family shall be entitled to reduced bi-annual fees as determined by the Board.

## **Section 5: Failure to Pay Dues**

The failure of any member to pay a membership fee as herein provided shall cause immediate forfeiture of membership without appeal.

## **Section 6: Affiliated Clubs Not in Competition**

The membership of member leagues and associations in this association shall be restricted to those clubs, which participate actually and regularly in scheduled competition thereof. Clubs with headquarters in the territory herein defined which desire to play exhibition matches and not to participate in scheduled competitions must affiliate directly with this association.

## **Section 7: Acceptance of Membership**

Every club, league and association which accepts membership in this association thereby agrees for itself, its subordinate and affiliated organizations and all persons which constitute it, and such subordinate and affiliated organizations, to recognize the administrative jurisdiction and to accept, support and adhere to the regulatory authority of this association, as herein provided and as it may hereafter be formulated by such rules and regulations, alterations of and amendments to the constitution and by-laws which this association may from time to time enact. Each applicant when accepted for membership can obtain one (1) true and correct copy of the constitution and by-laws of this association upon request.

## **Article VII-Government**

This Association shall be governed by its Constitution and by-laws as presently constituted on as these may from time to time be amended and/or altered, and by such rules and regulations which may from time to time be promulgated by the Board, except only when these conflict with or are supplemental by the constitution, by-laws, rules and regulations of the KYSA which this association shall be subordinate and with which shall be affiliated.

## **Article VIII-Structure**

### **Section 1: Board Members**

The structure of the OCYSA, Inc. is set forth by two divisions of Board Members: (1) the Executive Committee which are elected positions and (2) the Board of Directors which include the Executive Committee plus other members appointed by the Executive Committee.

#### **OCYSA, Inc. Board**

**Executive Committee:** President, Vice President, Treasurer, and Secretary

**Board of Directors (14):** President, Vice President, Treasurer, Secretary, Goshen Area Commissioner, Buckner Area Commissioner, Competitive Teams Commissioner, Referee Commissioner, Coaches' Commissioner, Goshen Member at Large, Goshen Member at Large, Buckner Member at Large, Buckner Member at Large.

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The Executive Committee shall be made up of only members of OCYSA, Inc. and the Executive Committee should be equally represented by members from the territory.

## **Section 2: Right to Vote**

In all matters, which are properly presented to the Board, only the Board Members in good standing will have the right to cast one vote each. The President shall have no vote except in the case of a deadlock of any issue in which case it shall be his/her duty, or in his/her absence, the President's duties shall be fulfilled by the Vice President as set forth in Section 8, Article IX. The Vice President shall vote the President's proxy per instructions from the President.

In the absence of the Vice President, the Treasurer and the Secretary shall, in that order, assume the responsibilities of President. In either case, the voting limitations applicable to the office of President shall apply.

## **Section 3: Majority**

The majority of voting power present shall be necessary to decide affirmatively any issue which is presented to the Board except in the case of amendment to the constitution and by-laws as hereinafter provided.

## **Section 4: Jurisdiction**

This association shall have jurisdiction over all officials and players affiliated herewith and over all juvenile matters connected with soccer.

## **Section 5: Board Duties & Power**

The Board shall have power to ratify, alter, or reject decision policies of the Constitution, By-Laws, Arbitration Board rules or of any other committee in order to safeguard the welfare of the game of soccer in the territory over which this association has jurisdiction (OCYSA, Inc.). The Board shall have the power to suspend, expel and/or impose such fines or penalties upon any team, player, coach or referee and /or person under its jurisdiction guilty of violation or breach of the rules of the association or soccer as promulgated by the KYSA. It shall settle disputes between two or more members of this association. It shall hear all cases of misconduct of players, officials and /or persons affiliated with this association, or when the alleged offense in any case is an assault upon any official, and after such hearing if such person is found guilty, the Board shall impose such fine and /or penalty as it may deem proper. It shall enforce the purpose for which this association was organized, and in all matters of controversy its decisions shall be final, subject, nevertheless, to appeals and to decisions of the KYSA.

The Board, except in matters otherwise delegated, shall transact all the business of this association directly or be delegation of its authority to such person whom it may from time to time designate. The Board shall enforce the laws of the game and rules, laws and constitution of this association, and that of the KYSA. The Board shall elect the officers of this association at the Annual General Meeting.

## **Article IX**

### **Section 1: Executive Committee**

The Executive Officers of this association shall be a President, Vice President, Treasurer, and Secretary. These positions of the Executive Committee are to be elected

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by nomination at the Annual Meeting in January of each year. To be eligible to run for President, a person must, at some time, have been a member of the OCYSA Board of Directors.

## **Section 2: Election**

Election of the Executive Committee is to be the primary order of business at the annual meeting in January. Other Board Members are not elected but rather appointed by the Executive Committee. All Executive Officers are to be elected by a majority of members present. Each player or parent thereof is entitled to one (1) vote during elections. This is also true for coaches and referees of this association.

## **Section 3: Term of Office**

Each officer's term will be for one (1) year except in regard to Article IX, Section 4. The term of year begins at the first general meeting after the annual meeting, and lasts for one year, i.e., January to the next year's January. One year's term include one year-long soccer season, including the fall half and the spring half.

## **Section 4: Consecutive Terms**

A consecutive term in office for the same position in the Executive Committee must be approved by three-fourths (3/4) affirmative votes of the Acting Board Members. The question of consecutive terms in office should be the first order of business in elections of new officers. If approved, all current officers are able to be reelected.

## **Section 5: Members at Large**

Four (4) Members at Large shall be appointed as Board Members at the annual meeting. Anyone interested in the purpose of this association (Article II) may be appointed by the Executive Committee.

## **Section 6: President's Duties**

The President shall preside at all meetings of this association, and designate and appoint the members of the rules, finance, arbitration board, registration and other such committees deemed necessary or appropriate to the efficient conduct of OCYSA, Inc.'s affairs, subject to approval by the Board. Further duties are to enforce the constitution, by-laws, and such rules and regulations which may be enacted by the Board; call such meetings as are herein provided to be called; cast a deciding vote on all issues at any meeting of this association; supervise the affairs of this association; sign all warrants above \$50.00 for the payment of monies by the Treasurer when the same are duly authorized by the Board; sign all contracts and documents of this association when the same are duly authorized by the Board; act as chairman of the Executive Committee; and perform such other duties as the Board may from time to time direct. In addition, the President shall represent this association and its members in meetings with other soccer associations.

## **Section 7: President's Powers**

The President shall have the power to call special meetings of this association upon notice to all concerned; to act as an ex-officio member of all committees; and to have such other powers which the Board may from time to time vest in him.

## **Section 8: Vice President**

The Vice President shall perform all the duties of the President during the absence of the President.

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## **Section 9: Secretary**

The Secretary shall keep minutes of the Board of Directors meetings in one or more books provided for the purpose; see that all notices are duly given in accordance with the provisions of the OCYSA, Inc. by-laws or as required by-laws; be custodian of the corporate records; keep a register of the mailing address of each member; perform such other duties as the Board may from time to time direct; and help the President compile the season schedule and information booklet.

## **Section 10: Treasurer**

The Treasurer may be required to be bonded at the discretion of the Board, such bond costs to be borne by the Board; shall deposit all monies in the name of this association with a depository which shall be designated by the Board; execute receipts for such monies which are paid to him/her; keep the financial accounts; liquidate all bills against the association after the same have been approved by the Board and after he/she has received properly executed warrants for that purpose; report the state of the finances of the association at every meeting and whenever required to do so by the President or by the Board; submit a complete statement of accounts in writing to the Board at the annual meeting; and perform such other duties as the Board may from time to time direct. The Treasurer shall be the chairperson of the Finance Committee.

## **Section 11: Area Commissioner and Competitive Teams Commissioner**

OCYSA, Inc. currently has two (2) Area Commissioners responsible for play at the Buckner fields and the Goshen fields. The duties of the Competitive Teams Commissioner are the same as those of the Area Commissioners. They include:

1. Area registration
2. Assigning coaches and distributing coaching material and team jerseys and such.
3. Assigning age group commissioners.
4. With the President and Referee Commissioner, scheduling games.
5. Insuring proper maintenance of fields.
6. Assigning field commissioners.
7. Promoting coaches' training.
8. Helping insure rules of play are adhered to.
9. Determining cancellations of play under inclement weather conditions.
10. Conducting intra-association tournaments.
11. Certifying eligibility of members for state tournament.
12. Conducting seasonal draws in accordance with KYSA rules governing team formation.
13. In general, performing all duties incident to the office of Area Commissioner and such other duties as from time to time may be assigned by the President or the Board of Directors.

## **Section 12: Commissioner of Referees**

The duties of the Referee Commissioner includes:

1. Recruiting of referees
2. Insuring all referees are registered and have attended a sanctioned soccer rules and officials clinic, and received accreditation. Holding a referee clinic when deemed necessary.
3. Insuring referees attend scheduled games.
4. Distributing and collecting referee cards.

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5. Resolving disputes when in attendance.
6. Insuring referees wear appropriate attire and call games properly.
7. Reprimanding/counseling referees (this can only be done by Commissioner of Referees) if the need arises.
8. Keeping a record of games officiated by referees.
9. Being a member of the Arbitration Board and Rules Committee.
10. Enforcing all rules pertaining to the game of soccer as written by the USYSA.

## **Section 13: Coaches' Commissioner**

The responsibilities of the Coaches' Commissioner include acting as a liaison between the league and the director of coaches at the state level in order to keep abreast of when clinics are available for grading and upgrading levels; and promoting better coaching in the league.

## **Section 14: Absence**

Any official who is absent without excusable cause from three (3) consecutive meetings or for any reason, a total of five (5) meetings of the Board shall thereby forfeit; without additional formality, his/her right to hold his/her respective office for the unexpired term.

## **Section 15: Removal From Office**

An officer of this association shall be removed from office by a two-thirds (2/3) majority of the entire voting power.

## **Section 16: Vacancies**

In the event that a vacancy occurs in any executive committee position, the Board shall fill the vacancy at any meeting of OCYSA by a majority vote of Board Members attending. If the position vacant is an appointed one, the Executive Committee shall appoint someone to that position.

## **Article X-Functional Committees**

### **Section 1: Rules Committee**

The President shall appoint a rules committee to perform the delegated legislative functions. The committee shall have at least three (3) members, one of which will be the Referee Commissioner, whose duty it will be to examine all proposed rule changes and make recommendations to the Board. The committee must determine if the proposals are in order and will not conflict with the rules of the KYSA.

### **Section 2: Arbitration**

The President shall appoint an Arbitration Board (AB) to perform the delegated judicial functions. A mandatory member is the Referee Commissioner. The AB shall arbitrate all claims, which arise from within the structure of the OCYSA, and shall judge all matters pertaining to player and/or club infractions. A separate document will describe the Arbitration Board Rules.

## **Article XI-Meetings**

### **Section 1: Annual Meeting**

The Annual General Meeting of this association shall be held in December following the completion of the Fall half of the season. The date will be announced one week in advance to all concerned.

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## **Section 2: Regular Meetings**

Regular meetings of this association shall be held as necessary.

## **Section 3: Special Meetings**

Special meetings of this association may be called at any time by the President or upon written demand by three (3) or more representatives upon the President in which case a meeting shall be called by him/her within one (1) week of such demand.

## **Article XII-Quorum**

The presence of majority of voting power by two-fifths (2/5) shall constitute a quorum to transact business at any meeting of this association.

## **Article XIII-Dissolution**

If OCYSA, Inc. dissolves for any reason, its property and assets shall be held in abeyance, in the custody of one or several of the board members, for a period not to exceed one (1) year. If during that time the association forms again, the property and assets held in abeyance shall become the property of the succeeding association.

## **Article XIV-Amendments**

This Constitution may be altered, amended or repealed at any meeting of the OCYSA, by a vote of three-fourths (3/4) of the entire voting power, provided each proposed amendment was first submitted to the President and the Rules Committee at least 30 days prior to the meeting. The rest of the Board will have at least 14 days to review the proposed amendment.